

112 East Mansfield Street
Suite 207
Bucyrus, Ohio 44820



Ph: 419-562-7861
FAX: 419-562-3171
Email: cclb@crawford-co.org

www.crawfordcountylandbank.com

Board Members: Gary Cole/Chairman Doug Weisenauer Tim Ley Jeff Reser Jennifer Kuns Bob Johnston Kevin Myers
Staff: Barb McCullough/Manager

April 30, 2019

REQUEST FOR PROPOSAL (RFP)
Demolition Project 2019-D03

The Crawford County Land Reutilization Corporation (County Land Bank or CCLRC) is soliciting proposals from qualified Demolition Contractors to perform necessary building demolition and property restoration at several residential properties in Bucyrus, Crawford County, Ohio. This demolition of properties will be completed using funding provided by the OHFA NIP grant program.

Bid Documents - Demolition Project 2019-D03

BID DEADLINE: May 15, 2019

GOAL PROJECT TIMELINE: June 15, 2019 to July 30, 2019

NOTICE TO CONTRACTORS

Sealed proposals for the “**Demolition Project 2019-D03**” will be received by the Crawford County Land Reutilization Corporation (Land Bank or CCLRC) at 112 E Mansfield St, Suite 207 until **4:00 pm, May 15, 2019**. The bids will be reviewed by the CCLRC Board, contract awarded, and parties notified by May 20, 2019.

The anticipated goal timeline of this project is **June 15 to July 30, 2019**. It is understood that this may need to be negotiated and the exact beginning and end dates can be adjusted as mutually agreed to by the CCLRC & contractor.

This demolition bid proposal (2019-D03) is being issued following Asbestos Abatement Contract 2019-AR02. Any property included in both proposals will need to have the abatement completed and approved **prior to demolition** by the successful bidder on project 2019-D03. Each property listed in this bid proposal will be clearly identified as either (a) no abatement needed or (b) abatement required before demolition. (In most cases, though, a property will not be listed as part of a demolition package unless it is asbestos free.)

Scope of Work and Bid Documents may be secured from the Crawford County Land Reutilization Corporation at Crawford County Court House, Treasurer’s Office, 112 E Mansfield St, Ste 207, Bucyrus, Ohio 44820

This Project must be accompanied by either a bid bond in an amount of 10% of the bid or by certified check, cashier’s check, or letter of credit upon a solvent bank in the amount of not less than 10% of the bid amount in favor of the Crawford County Land Reutilization Corporation.

Bids shall be sealed and marked as Bid for: **Demolition Project 2019-D03** and mailed or delivered to:

Crawford County Land Reutilization Corporation
Crawford County Courthouse
112 E Mansfield Street, Ste 207
Bucyrus Ohio 44820

Crawford County Land Reutilization Corporation reserves the right to waive any informality or to reject any or all bids. Attention of bidders is called to all of the requirements contained in the bid packet, various insurance requirements, various equal opportunity provisions, and the performance bond requirements.

After opening all bids, each one must be evaluated using the criteria established herein. The award be made to the lowest responsive and responsible bidder whose bid conforms to the bid document and is deemed to be in the best interest of the mission of the CCLRC. Normal policy and legal guidelines provide that bids shall be awarded to the lowest bidder who submits a responsive bid, however the CCLRC Board reserves the right to award bids deemed to be in the best interest of the mission of the CCLRC. (“Best interest of the mission of the CCLRC” MAY include; past history, expected workload, and timeline requirements.)

INSTRUCTIONS TO BIDDERS

1. **RECEIPT AND OPENING OF BIDS:** The Contracting Agency, Crawford County Land Reutilization Corporation (herein called the "CCLRC"), invites bids on the form attached hereto, all blanks of which must be appropriately filled in. The envelopes containing the bids must be sealed, addressed to Crawford County Land Reutilization Corporation, 112 E Mansfield St, Ste 207, Bucyrus Ohio, and designated as a bid for: **Demolition Project 2019-D03**. Bids will be received by the CCLRC until **4:00 pm, May 15, 2019**, at said office and be opened by authorized CCLRC personnel after that time.

CCLRC may consider unacceptable any bid not prepared and submitted in accordance with the provisions hereof and reserves the right to waive any informalities or reject any and all bids. Any bid may be withdrawn prior to the above scheduled time for the opening of bids or authorized postponement thereof. Any bid received after the time and date specified shall not be considered.

2. **CONTRACTOR FORMS:** Each contractor is required to submit to CCLRC for CCLRC to keep on file a W-9, Contractor Verification Form, Non-Collusion Affidavit, the Conflict of Interest Form, the Drug-Free Workplace Notification, Certification of Bidder Regarding Equal Employment Opportunity, Proof of Workers Compensation and a copy of required insurance papers. All of the above mentioned forms must be dated within the year the work is being completed. If the required forms are not already on file, contractor must submit forms with bid package. (The above required forms may have already been provided in the prospective contractor's previously submitted qualification package, in which case attention should be given to provide documents that are current and up to date.)
3. **PREPARATION OF BID:** Each bid must be submitted on the prescribed form and accompanied by the: **Bid Security and AFFIDAVIT REGARDING DEMOLITION SPECIFICATIONS**. All blank spaces for bid prices must be completed in ink or typewritten.

Each bid must be submitted in a sealed envelope, bearing on the outside, the name of the bidder, his/her address, and the name of the project for which the bid is submitted. If forwarded by mail, the sealed envelope containing the bid must be enclosed in another envelope addressed as specified in the bid form.

4. **METHOD OF BIDDING:** CCLRC welcomes a lump sum bid on the entire project as indicated in the Bid Form.
5. **QUALIFICATIONS OF BIDDER:** CCLRC make such investigations as it deems necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish to CCLRC all such information and data for this purpose as CCLRC may request. CCLRC reserves the right to reject any bid if the evidence submitted by, or investigation of, such bidder fails to satisfy CCLRC that such bidder is properly qualified to carry out the obligations of the contract and to complete the work contemplated therein. Conditional bids will not be accepted. **All bidders (contractors and sub-contractors) must be registered as per each local municipal code as determined by location of demolition project.**

6. **BID SECURITY:** Each bid must be accompanied by letter of credit, cashier's check, certified check of the bidder, or a bid bond prepared on the form of the bid bond duly executed by the bidder as principal and having a surety company thereon approved by the CCLRC, in the amount of 10% of the bid. Such letters, checks or bid bonds will be returned to all except the three lowest bidders within thirty (30) days after the opening of the bids, and the remaining letters, checks or bid bonds will be returned promptly after the CCLRC and the accepted bidder have executed the contract, or, if no award has been made within thirty (30) days after the date of the opening of bids, upon demand of the bidder at any time thereafter, so long as he/she has not been notified of the acceptance of his/her bid. Attorneys-in-Fact who sign bid bonds or contract bonds must file with each bond a certified and effectively date copy of their power of attorney.
7. **AWARD OF BID:** Project bids will be awarded on or before **May 20, 2019** by the CCLRC Board. The Board will consider bids by communities and by entire project, therefore the entire project may go to one contractor or individual communities may go to individual contractors. The bid results will be published on the CCLRC website on or after **May 20, 2019**. Bidder understands that demolition of property CANNOT begin until the date listed on the Notice to Proceed and all applicable terms and conditions listed herein have been met.
8. **CONDITIONS OF WORK:** Each bidder must inform himself/herself fully of the conditions relating to the Project and the employment of labor thereon. Failure to do so will not relieve a successful bidder of his/her obligation to furnish all material and labor necessary to carry out the provisions of his/her contract. Insofar as possible, the contractor in carrying out the work must employ such methods or means as will not cause any interruption of or interference with the work of any other contractor. The successful bidder shall confirm with local officials that any utilities (gas, electric, water, communications) have been properly disconnected.
9. **OBLIGATION OF BIDDER:** At the time of the opening of bids, each bidder will be presumed to have inspected the sites and to have read and to be thoroughly familiar with the Scope of Work and contract documents (including all addenda(s)). The failure or omission of any bidder to examine any form, instrument or document shall in no way relieve any bidder from any obligation in respect of his/her bid.
10. **EXAMINATION OF SITE:** Each bidder shall, and is hereby directed to, inspect all sites of the proposed work and must fully apprise themselves of the conditions and difficulties that may be encountered in the execution of the work, determine all circumstances affecting the cost and progress of the work, and shall assume all patent and latent risks in connection herewith.
11. **SITE SOIL CONDITIONS:** Subject to the convenience of CCLRC, prospective bidders will be permitted to explore the site by making borings or digging test pits. In such event, the work shall be done at the sole expense and risk of the bidder, and he shall maintain and restore the site to original condition.

CCLRC does not guarantee the condition of the soil that may be encountered in the prosecution of the proposed work, neither does CCLRC represent that the specifications drawn are based upon any data so obtained. CCLRC does not make any representation as to the soil which may be encountered or of soil or water which underlies the work or is adjacent thereto, including any difficulties that may be due to quicksand, or other unfavorable conditions that may be encountered in the work, whether apparent upon surface inspection or disclosed in the process of carrying forward the work.

12. **WORK SPECIFICATIONS:**

- Insure work is being completed at the correct address
- Insure all structures are unoccupied
- Secure required permits and have on hand
- Notify local law enforcement and fire authorities that work is in progress
- Verify that all utilities have been disconnected
- Secure permission from adjacent property owners if access to their property is required and if normal right of ways will be blocked
- Insure proper safety precautions and equipment are employed with all machinery and personnel as well as site security. Once demolition has started no unauthorized personnel are allowed to be on site. Authorized personnel include the demolition contractor / sub-contractors, their employees, local police and fire officials, utility employees, government inspectors, and CCLRC officials
- Demolition materials must be removed to the Crawford County land fill.
- Structures must be reduced to the foundation; no wood, debris, trash, or garbage of any kind may be left on the lot or covered over.
- Foundation walls must be completely removed. Basement floors must be removed or broken and crushed to permit water drainage. All fill material must be clean and free of debris, garbage, tile, block, ceramic, wood, brick, large rocks, plants, etc. If requested contractor must provide documentation of fill source and that fill is clean of contaminants and hazardous materials.
- Underground utility lines and water/sewer lines must be capped and plugged with concrete. (Provide photos of this as part of the invoice package.)
- Trees, bushes, and other vegetation must be removed. (Per property-specific documentation) Tree roots will be ground to two feet below grade. Select trees or other vegetation may be left if it is determined to be healthy and will be an aesthetic addition to the property if coordinated with CCLRC officials.
- Concrete pads, driveways, walkways, and steps must be removed. (Per property-specific documentation)
- Cisterns, wells, or other holding tanks must be crushed and filled with bank run gravel with two feet of clean top soil at the top.
- The site must be leveled, graded, and cleared of all debris, trash, vehicles, and other man-made materials. Two inches of CLEAN Top Soil (soil free from all debris with rocks no larger than $\frac{3}{4}$ inch in diameter) MUST be used for final grade of site. Soil must be graded and Landscape Raked / Soil Preperator used to insure grade is smooth and level, free of all tree roots, ruts, divots, free from all tire and excavator tracks and site must be free from all voids. Site grade must match existing grade unless otherwise specified. If not in reasonable condition or if damaged in demolition, sidewalks & curbs must be replaced.
- The site must be seeded, fertilized, mulched, and watered.

13. **FINAL GRADE, SEED AND STRAW:** It is the policy of CCLRC that we leave our demolition sites in a condition that improves the visual appearance and value of the property and surrounding neighborhoods. Site must be free from debris, tires, rocks and other foreign materials. Site grade must match existing grade unless otherwise instructed. Contractors MUST use grass seed specified by the CCLRC. Contractor is responsible to contact Oberlander's Tree and Landscape LTD, 1874 East Mansfield St., Bucyrus, Ohio 44820, 419-562-3341 and reference the Crawford County Land Bank. Records provided to Oberlander's from the CCLRC will allow approved contractors to obtain required seed for demolition site. Allow 24 hours for mix preparation. If the weather does not permit the final grade, seed and straw, CCLRC will withhold twenty percent (20%) of total bid price until work has been completed.

14. **END USER:** In many cases by the time of demolition an End User for the property will be established. When possible the location of this End User will be identified in the site specific documentation. This End User will become the eventual owner/taxpayer of this property and the CCLRC encourages contact and cooperation between the contractor and End User whenever possible and practical. The contractor should direct unrealistic, unreasonable, unsafe, or unauthorized requests to the CCLRC. While, as a general rule, all properties should be completely cleared, End Users have been instructed to conspicuously mark trees, bushes, and fences they would like to remain. All effort will be made to have these items noted on the site specific documentation.

15. **ADDENDA AND INTERPRETATIONS:** No official interpretation of specifications or other pre-bid documents will be made to any bidder orally. Every request for such interpretation should be in writing addressed to the Crawford County Land Reutilization Corporation 112 E Mansfield Street, Suite 207, Bucyrus, Ohio 44820 to be given consideration. Any and all such interpretations and any supplemental instructions will be in the form of written addenda to the specifications which, if issued, will be distributed by e-mail only (email address: cclb@crawford-co.org), not later than three (3) days prior to the date fixed for the opening of bids. Failure of any bidder to receive any such addendum or interpretation shall not relieve such bidder from any obligation under his/her bid as submitted. All addenda(s) so issued shall become part of the contract documents.
16. **WATER SUPPLY:** All water for demolition purposes, as well as the expense of having water conveyed about the work, must be provided by the contractor and the cost of this work shall be included in the price stipulated for the work to be done under this contract. Arrangements with a village or city may be made to provide the needed water supply. The source, quality and quantity of water furnished shall, at all times, be satisfactory to CCLRC to keep the dust levels to a minimum.
17. **INSPECTIONS:** Contractor is responsible to obtain all required signatures on Demolition Inspection Sheet and submit said sheet with final invoice.
18. **SIGNATURE OF BIDDERS:** The firm, corporate or individual name of the bidder must be signed in ink in the space provided for the signatures on the proposed blanks. In case of a corporation, the title of the officer signing must be stated and such officer must be thereunto duly authorized and the seal of said corporation duly affixed. In the case of a partnership, the signature of at least one of the partners must follow the firm name, using the term "member of the firm". In case of a Limited Liability Company ("LLC"), the signature of at least one of the members must follow the company name, using the term "authorized member of company". In the case of an individual, use the terms "doing business as", or "sole owner". The bidder shall further state, in his proposal, the name and address of each person or corporation interested therein.
19. **NOTICE OF SPECIAL CONDITIONS:** Attention of the bidder is particularly called to those parts of the General Contract Conditions and other contract documents and specifications which deal with the following:
- A bid security in the amount of at least ten percent (10%) of the bid for the project.
 - A performance bond in the amount of one hundred percent (100%) of the project contract price.
 - Insurance requirements.
 - Requirement that all subcontractors be approved by the municipality where the demolition will be taking place.
 - Time-for-completion and liquidated damages requirements.
 - Safety standards.
 - Contractor's responsibility to obtain permits.
 - The contractor must be registered with municipality as required by local ordinance where the demolition is to take place or with the county where none exist.

20. **ADDITIONAL OBLIGATIONS UPON CONTRACT AWARD:** Upon award of the contract, but prior to its execution, the contractor shall submit all of the following documents, completed as required (see the Notice of Award / Notice to Proceed):
- Acceptance of Notice of Award / Notice to Proceed
 - Contract Documents
 - A Performance Bond in the amount of One Hundred Percent (100%) of the Project Contract Price.
 - The contractor shall notify the Ohio Environmental Protection Agency by filling out the Notification of Demolition and Renovation and *SUPPLY THE CCLRC WITH A COPY* of said form.
 - Completed Affidavit Regarding Demolition Specifications
21. **OBLIGATIONS UPON COMPLETION OF CONTRACT:** Upon completion of the Contract, but prior to payment, the contractor shall submit all of the following documents:
- Complete separate invoice for each property address. (Some properties may have more than one numerical address, in that case divide the property charges and invoice for each address.)
 - Before, during, and after pictures of foundation & sewer tap.
 - Asbestos waste records (if applicable)
 - Waste removal / disposal records
 - Completed Contractors Final Invoice, Release of Liens and Warranty form
 - Completed Inspection Signature Sheet
 - Septic tank removal (if applicable)
22. **FOREIGN CORPORATIONS AND CONTRACTORS:** (Definition: "Foreign Corporation" means a corporation incorporated under the laws of another state.) No contract shall be entered into with a foreign corporation until the Secretary of State has certified that such corporation is authorized to do business in Ohio; and until, if the bidder so awarded the contract, is a person nonresident of this state, such person has filed with the Secretary of State Power of Attorney designating the Secretary of State as its agent for the purpose of accepting service of summons in any action brought to enforce the bond(s) of this project under Sections 4123.01 to 4123.94, inclusive of the Revised Code.

Submit With Bid Package

BID GUARANTY

KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned

(Name and Address)

As Principal and as Surety are hereby held and firmly bound unto the Crawford County Land Reutilization Corporation as Oblige in the penal sum of ten percent (10%) of the dollar amount of the Total Project Bid submitted by the Principal to the Oblige on _____, 2019 to undertake demolitions under the project known as: **Demolition Project 2019-D03**.

The penal sum referred to herein shall be ten percent (10%) of the dollar amount of the Principal's total bid to the Oblige, made by the Principal on the date referred to above to the Oblige, which are accepted by the Oblige. In no case shall the penal sum be less than ten percent (10%) of the Total Project Bid for the Principal

of dollars (\$) _____

For the payment of the penal sum well and truly to be made, we hereby jointly and severally bind ourselves, our heirs, executors, administrators, successors and assigns.

THE CONDITIONS OF THE ABOVE OBLIGATION IS SUCH that whereas the above named Principal has submitted a bid on the above referenced project:

NOW, THEREFORE, if the Oblige accepts the bid of the Principal and the Principal fails to enter into a proper contract in accordance with the bid, plans, details, and specifications; and in the event the Principal pays to the Oblige the difference of ten percent (10%) of the penalty hereof between the amount specified in the bid and such larger amount for which the Oblige may in good faith contract with the next lowest bidder, as authorized by law, to perform the work covered by the bid; or in the event the Oblige does not award the contract to the next lowest bidder and resubmits the project for bidding, the Principal will pay the Oblige the difference of ten percent (10%) of the penalty hereof between the amount specified in the bid, or the costs, in connection with the resubmission, of printing new contract documents, required advertising and printing and mailing notices to prospective bidders, whichever is less, then this obligation shall be void; otherwise to remain in full force and effect, if the Oblige accepts the bid of the Principal and the Principal within ten (10) days after the awarding of the contract enters into a proper contract and furnishes the Performance Bond in accordance with bid documents and the applicable plans, details, and specifications.

SIGNATURE

To the best of my knowledge, the information provided in this application is true and in compliance with CCLRC Policies and Procedures. I understand that CCLRC staff will review this request and confirm that it is in compliance with these Policies and Procedures, as well as existing CCLRC and neighborhood plans. *I also understand that this form is a statement of interest only. Submitting it does NOT commit CCLRC to transfer property.*

Signature of Applicant _____ Date: _____

Subscribed and sworn to before me this _____ day of _____, 2019.

Notary Public

Submit With Bid Package

AFFIDAVIT REGARDING DEMOLITION SPECIFICATIONS

State of Ohio
County of Crawford

BID Identification **Demolition Project 2019-D03**

CONTRACTOR, being duly sworn, deposes and says that he/she is _____,
(Sole owner, a partner, member, partner, president, secretary, etc.) of, the party making the foregoing BID; that Contractor has received and read *Bid Documents – Demolition Project 2019 D01* BEFORE bidding which includes:

- Receipt and Opening of bids
- Contractor Forms
- Preparation of Bid
- Method of Bidding
- Qualifications of Bidder
- Bid Security
- Award of Bid
- Conditions of Work
- Obligation of Bidder
- Examination of Site
- Soil Conditions
- Work Specifications
- Final Grade, Seed, & Straw
- End User
- Addenda & Interpretations
- Water Supply
- Inspections
- Signature of Bidders
- Notice of Special Conditions
- Additional Obligations Upon Contract Award
- Obligations Upon Completion Of Contract
- Foreign Corporations & Contractors
- Property Specific Documentation

Signature of Applicant: _____ Date: _____

Subscribed and sworn to before me this _____ day of _____, 2019.

Notary Public

BID FOR INDIVIDUAL DEMOLITION PROJECT 2019-D01

Date: _____

Proposal of (hereinafter called "Bidder")* a corporation or a limited liability company, organized and existing under the laws of the State of Ohio, a partnership, or an individual doing business as .

To the Crawford County Land Reutilization Corporation ("CCLRC").

The Bidder, in compliance with your invitation for bids for the demolition work as indicated in the *Bid Documents*, including without limitation, the Demolition Contract, for the proposed Work and being familiar with all of the conditions surrounding the Demolition Project including the availability of the Project, of the materials and labor, hereby proposes to furnish all labor, materials, and supplies, and to perform the Work in accordance with the Bid and Contract Documents, within the time set forth herein, and at the prices stated. These prices are to cover all expenses incurred in performing the Work required under the Contract Documents, of which this proposal is a part.

Bidder hereby agrees to commence work under the Contract on or before a date to be specified in the written "Notice to Proceed" of the CCLRC. The Contractor shall complete the Work within **Forty eight (48) working days after the signing date**, thereafter (the "Termination Date"), unless Contractor has requested **IN WRITING, AN EXTENSION** of the Contract beyond the Termination Date for good cause and the Contractor and CCLRC have consented in writing to such extension, which consent shall not be unreasonably withheld. Any extension of the Contract shall be made to a specified date (the "Extension Date"). It is agreed that time is of the essence under the Contract. There shall be deducted from the Contract Price, as an applicable credit to CCLRC, Fifty and No/100 Dollars (\$50.00) for each consecutive calendar day that the completion of the Project extends beyond the Termination Date or the Extension Date, as applicable. The Contractor shall not be liable, however, for excusable delays, which include, but are not limited to:

- a. Acts of a government restricting labor, equipment or materials by reason of a declared emergency;
- b. Causes beyond the control and without the fault or negligence of the contractor, including, but not limited to, acts of God, fires, floods, epidemics, quarantine restrictions, strikes, lockouts, freight embargoes, weather conditions of unusual severity, unavoidable delay in transportation, and unusual casualties; or
- c. Changes ordered in the work pursuant to any Change Order(s).

Some of the residential demolition properties may have septic system(s). Check with Crawford County Health Department for records. Structure must be inspected prior to and during the demolition process for signs of a septic system(s), if there is one, locate septic tank, pump contents, properly dispose of contents, crush tank in place or suitable backfill can be used. If backfill is used, the floor of the tank must first be penetrated (broken) to prevent it from holding liquids, per Crawford County Health Department

Some of the residential demolition properties may have a private well system(s), dug well(s), and/or cistern(s) located somewhere on the property. Check with Crawford County Health Department for records. The structure must be inspected prior to and during the demolition process for signs of old water lines or pressure tanks(s) as older wells may be buried. If a water line is found, trace the line to locate the buried well so that it can be abandoned in accordance with Ohio Law. If a well or cistern is found, contact the Crawford County Health Department at 419-562-5871 for an abandonment permit, if needed.

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PROJECT CHANGE ORDER			
			DATE:
CONTRACTOR:			
PHONE:			
CONTRACT NUMBER:			
ADDRESS OF WORK:			
DESCRIPTION OF CHANGE:			
COST INCREASED OR REDUCED:	\$		
It is mutually agreed that the contract price dated _____ is INCREASED / DECREASED by \$_____ and will be reflected in the final invoice for the project.			
It is mutually agreed that as a result of this change order the time for completion of the above-mentioned contract is hereby extended by an additional _____ days. This change order is incorporated into and governed by the above-mentioned contract and is incorporated therein.			
SIGNATURE OF CONTRACTOR:		DATE:	
PROJECT DIRECTOR RECOMMENDATION:	RECOMMEND APPROVAL / DISAPPROVAL		
PROJECT DIRECTOR SIGNATURE:		DATE:	
APPROVED / DISAPPROVED			
BOARD MEMBER SIGNATURE:		DATE:	

Properties Requiring Demolition

CCLRC Contract 2019-D03.

GALION COMMUNITY

326 W. Atwood St., Galion OH 44833

516 S. Boston St., Galion OH 44833

322 E. Church St., Galion OH 44833

436 S. Union St., Galion OH 44833

501 S. Union St., Galion OH 44833

BUCYRUS COMMUNITY

NONE

CRESTLINE COMMUNITY

216 N. Washington Ave., Crestline OH 44827

TIRO COMMUNITY

NONE

INDIVIDUAL PROPERTY SPECIFIC INFORMATION – KEY

- **EU** – Indicates the location of the property End User if known.
- **BLDG** – Indicates a dwelling, garage or other building to be removed. Remove foundation or basement as well as all attached decks, porches, steps, ramps, roofing material, railings, sidewalks and stairs leading to entrances.
- **SHD** – Storage or garden shed, dog pen, rabbit hutch, chicken coop; all to be completely removed.
- **DW** – Indicates a driveway (concrete, asphalt, gravel) to be removed to the curb. If driveway removal requires the sidewalk that the sidewalk be replaced this replacement cost must be included in the bid.
- **RETW** – Indicates a retaining wall that must be removed
- **CP** – Indicates a cement pad that must be removed
- **WP** – Indicates a walk path that must be removed.
- **CL** – Indicates a clothesline pole that must be removed.
- **DO NOT REMOVE FENCE** – Obvious, don't remove the fence in this area indicated
- **FEN** – Indicates a section of run of fence that must be removed.
- **RT** – Indicates a tree or very large shrubbery that must be removed
- **CIST** – Indicates a cistern that must be removed and filled
- **WE** – Indicates a well that must be removed or capped.
- **ST** – Indicates a septic tank that must be demolished and removed

All effort has been made to make the lot maps simple and as easy to understand and as possible. In addition to the notations above, all maps will indicate adjacent streets and alleys, orientation to North, and any other information that may be pertinent. Contact the Land Bank office with any questions.

Individual Property Specific Information

#G1 – 326 W Atwood St

- **Asbestos at this site has been removed**
- Gas line abandoned
- Electric service has been abandoned
- Access only from the front of the property
- Remove all trees, brush, shrubbery, stumps, other vegetation, and fences (Trees worth keeping can be discussed)
- Replace sidewalk, remove walk to street
- Other items as indicated on drawing.
- Closest hydrant is across the street & to the west at 347 W Atwood St



Individual Property Specific Information

G2 – 516 S Boston St

- **Asbestos at this site has been removed**
- Gas line abandoned
- Electric service has been abandoned
- Access only from the front of the property
- Remove all trees, brush, shrubbery, stumps, other vegetation, and fences (Trees worth keeping can be discussed)
- Replace sidewalk, remove walk to street
- Other items as indicated on drawing.
- Closest hydrant is across the street at the corner of Boston St. and Grand St.
- Wooden fence to the north stays



Individual Property Specific Information

G3 – 322 E Church St

- **Asbestos at this site has been removed**
- Gas line abandoned
- Electric service has been abandoned
- Remove all trees, brush, shrubbery, stumps, other vegetation, and fences (Trees worth keeping can be discussed)
- Replace sidewalk, remove walk to street
- Other items as indicated on drawing.
- Closest hydrant is directly south of the property on the south side of underpass.
- Remove steps to street



Individual Property Specific Information

G4 – 436 S Union St

- **Asbestos at this site has been removed**
- Gas line abandoned
- Electric service has been abandoned
- Access only from the front of the property
- Remove all trees, brush, shrubbery, stumps, other vegetation, and fences (Trees worth keeping can be discussed)
- Replace sidewalk, remove walk to street
- Other items as indicated on drawing.
- Closest hydrant is on the NW & NE corners of S. Union St & Railroad St.
- Blue wooden fence stays; any chain link fencing to be removed



Individual Property Specific Information

G4 – 501 S Union St

- **NO Asbestos were required to be removed from this site**
- Gas line abandoned
- Electric service has been abandoned
- Remove all trees, brush, shrubbery, stumps, other vegetation, and fences (Trees worth keeping can be discussed)
- Replace sidewalk, remove walk to street
- Other items as indicated on drawing.
- Closest hydrant is on the NW & NE corners of S. Union St & Railroad St.



Individual Property Specific Information

C1 – 216 N. Washington Ave., Crestline

- **Asbestos at this site has been removed**
- Gas line abandoned
- Electric service has been abandoned
- Remove all trees, brush, shrubbery, stumps, other vegetation, and fences (Trees worth keeping can be discussed)
- Replace sidewalk, remove walk to street
- Other items as indicated on drawing.
- Closest hydrant is at the corner of Washington Ave. and South Street to the north of property

