

112 East Mansfield Street
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Crawford County
Land Reutilization
Corporation

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**Board Members: Gary Cole, Jennifer Kuns, Doug Weisenauer, Jeff Reser, Jenny Vermillion
Barb McCullough, Manager**

July 20, 2016

Gary Cole called the meeting to order at 3:06pm with the following members in attendance:

Gary Cole
Jenny Vermillion
Jennifer Kuns
Jeff Reser
Steve Reinhard
Barb McCullough

Guest attending: Gary Frankhouse, Crawford County Education & Economic Development Director

Secretary's Report was presented prior to the meeting. No changes were made. Jennifer made the motion to accept the Secretary's Report as written. The motion was seconded by Steve, motion carried.

Gary presented the Treasurer's Estimated Revenue/Expense Report. Two bills were presented for payment, one being the computer for CCLRC use and travel expenses for Barb to attend a meeting. The motion was made to accept the Treasurer's ERE Report by Jeff with a second by Steve, motion carried. Jeff made the motion to pay the bills that were presented with a second by Jennifer, motion carried.

Gary presented samples of grant applications and directions, RFP, guidelines, etc. Some discussion followed regarding the copious amount of information that would need to be gleaned for the grant application. Gary explained that once an application is presented and accepted, there is no need to recreate every time a grant is sought, merely, updating the original information was sufficient. Gary and Barb met with Ms. Kelly Tuttle, Administrative Assistant for the City of Bucyrus to ascertain her willingness to assist in the grant writing due to her expertise. Gary told the group that Barb will pull together the information needed in the guidelines for the grant and Ms. Tuttle would proofread the document. More information on the grant requirements is available at ohiohome.org. Lists from Galion, Bucyrus, Crestline, and Tiro are continuing to arrive into the CCLRC. These are being evaluated and returned for the village or municipality to determine occupancy. Gary handed out a copy of the flow chart to the members that will be included in the grant application. Part of the grant would allow the establishment of target areas, something the members would need to ponder and designate. Item 6 of the agenda was tabled for later discussion.

Gary introduced the contract with CCLRC and the Board of Commissioners drafted by Attorney Russ Long. After reviewing, Jeff made the motion to accept the contract as presented. Jennifer

seconded, motion carried. The document was signed by the board members for presentation to the Commissioners' Office.

Update on the 501C3 application indicated that it is still in process, but Mr. Long was unable to attend the meeting due to prior commitments.

Gary emailed quotes for the insurance to the committee. Discussion followed. No action was taken and the discussion was tabled at this time because there was yet another quote to be submitted. Estimated costs for coverage ranged from \$2000 to \$3500. Item 10 on the agenda regarding the acquisition of 501 E. Mansfield St., Bucyrus seems to be on the road to fruition. The question of having insurance at the time of taking possession warranted that this also be tabled and a special meeting be scheduled to allow for the third company to present their quote. After some further discussion Jeff made the motion to set the special meeting date for Wednesday, July 27, 2016 at 3pm in the Auditor's office conference room. Steve seconded, motion carried. At this time the motion was made to accept the property located at 501 East Mansfield St., Bucyrus, OH owned by Millennium Properties with the following contingencies:

that CCLRC obtain proper insurance coverage

A Court judgement is entered per case #12CV0304

That the City of Bucyrus cover any overages that may occur that are beyond the allotted grant monies

That the City of Bucyrus would be the end user

The motion was made as stated above with the listed contingencies by Jennifer with a second by Jeff. Motion carried.

Next meeting was set for August 24, 2016 at 3pm in the Auditor's conference room. Jenny made the motion to adjourn with a second by Jennifer. Motion carried, meeting was adjourned at 4pm.

Respectfully submitted by,

Jenny Vermillion, Secretary

Special meeting: July 27, 2016 3pm Auditor's conference room

Regular meeting: August 24, 2016 3pm Auditor's conference room