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Crawford County
Land Reutilization
Corporation

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**Board Members: Gary Cole, Jennifer Kuns, Doug Weisenauer, Jeff Reser, Jenny Vermillion
Barb McCullough, Manager**

April 19, 2016

Gary Cole called the meeting to order at 3:04pm on Tuesday, April 19, 2016 with the following members in attendance:

- Gary Cole
- Jenny Vermillion
- Steve Reinhard
- Jennifer Kuns
- Cindy Edwards – Treasurer elect
- Barb McCullough – Treasurer’s office employee, potential CCLRC manager
- Joan Wolfe – County Auditor

Minutes had been emailed prior to the meeting. A motion to accept the minutes as written was made by Jennifer with a second by Steve, motion carried.

There was only one bill to present from Attorney Russ Long. Some discussion was held regarding necessity of attorney being in attendance at each meeting. The motion was made to pay the bill as presented by Jennifer, seconded by Steve, motion carried.

Conversation then proceeded to the signatures for the payment of bills on the banking account. Jennifer said that the bank will not police the number of signatures the CCLRC requires on a check. The potential for fraud was thoroughly discussed considering the number of possible signers of the checks. 9.5.0.0. of the Code of Regulations states that only 2 of the possible 4 signers are required for payments using checks, however, the bank requires one signature for a withdraw, however, CCLRC will require two (2) signatures. After much discussion, it was agreed that at this time the measures for procedure are sufficient.

Gary informed the group that Barb attended an information class regarding the possible grant monies becoming available. It is unclear at this time if the funds will be made as a flat rate or formulated. There was talk that each small county would receive \$500,000.00 as a reimbursable Neighborhood Initiative Program grant to be expended by the year 2020 through the Ohio Housing Finance Agency. The question of on hand monies to be able to get started was posed. With the current DTAC monies designated by the County Commissioners and the second half being less along with some expenses being paid would give the landbank approximately \$65 to \$70,000.00 at the end of the year with another DTAC payment coming in February 2017. This would give the CCLRC monies with which to begin work and be reimbursed should CCLRC receive the grant. Currently there are six to eight properties that are land only available to the landbank. Costs would be minimal as they would be land transfers only, the demos have been done by other grants already.

Insurance requirements for the CCLRC was considered and a subcommittee will be established to review and recommend to the full board the quotes to be received. The motion was made by Jennifer, seconded by Steve, motion carried.

The motion to have Attorney Russ Long proceed with the 501C3 application was made by Steve, seconded by Jennifer. Motion carried.

Gary passed out a draft copy of the Resolution to Adopt and Establish Property Disposition Guidelines for everyone's consideration and review to be discussed at the next meeting.

Gary told the board that he and Barb were to meet with the Prosecutor's office 4/20/2016 to discuss procedures that would allow for properties to be foreclosed on expeditiously. They will present their report at the next meeting. Use of a title company versus using Attorney Russ Long to complete title searches was discussed. No formal action was taken.

Gary informed the group that Rose Wagner, Crawford County IT, was procuring prices for a laptop computer. Other equipment that was discussed for future purchase was a printer, recorder. No actions taken.

For accounting purposes it was mentioned that Quick Books would be advantageous for auditing purposes. A conversation will be held with several accountants with the information being disseminated to the group at the next meeting.

Next meeting will be May 25, 2016 at 3p.m.

Motion was made to adjourn by Jennifer followed with a second by Steve, motion carried.

Meeting was adjourned at 4:03p.m.

Respectfully Submitted by,
Jenny Vermillion, Secretary

Next meeting: May 25, 2016

3:00 p.m.

Auditor's Conference Room